

Teaching Artist Certificate Program Application

Fall 2010 application deadline: **July 16, 2010**

Who should participate?

All practicing artists interested in building a knowledge base and capacity for bringing their skills into the classroom are encouraged to apply. A bachelor's degree is helpful but not necessary.

Those who have experience as teaching artists will acquire specialized skills and in-depth expertise to equip them with a professional credential in the field.

Eligibility

Individual practicing artists at least 18 years of age who possess a high school diploma or GED.

Criteria

- Artistic excellence as demonstrated by samples of the artist's work, training and experience, resume, and letters of recommendation.
- Interest to work with students as evidenced by credentials, application, resume, and letters of recommendation.

INSTRUCTIONS FOR APPLICANTS

Submissions

Artists applying for the Teaching Artist Certificate Program must submit the following materials:

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| • Application | 2 copies |
| • Artistic Narrative | 2 copies |
| • Professional Resume (1-2 pages) | 2 copies |
| • Letters of Recommendation * | 2 letters, 2 copies each |
| • Work Samples and SASE | 1 copy each |
| • Work Sample List | 2 copies |
| • \$25 Application Fee** | |

* These should be supplied by those who are familiar with you and your ability to excel in this program, e.g., school personnel, regional art center staff, employers or residency coordinators, and not those who have curated or published your work. They must be signed originals.

** \$25 application fee is nonrefundable. Personal checks or money orders are accepted and must be made payable to The University of the Arts.

Application information must be completed in full. Narrative questions must be answered on no more than four (4) 8 ½ x 11 pages, single sided, using 12-point font. Responses must be typed or computer printed.

Work Samples

The review panel will focus primarily on the artistic quality of your work. With this in mind, you should pay close attention to your choice of work samples (slides, tapes, cassettes, CDs, manuscripts, or scores). The technical quality of your sample should allow clear viewing of and/or listening to the work. Work samples should be chosen to demonstrate your artistic ability, not to show work produced by students. Applications that do not include work samples will be considered incomplete.

Dance Artists only: If your dance work is primarily choreographic or you have not performed within the past three years, it is not necessary to submit a personal performance tape. Please submit a videotape of your work demonstrating your choreographic skills and/or teaching skills, preferably in a residency environment. These samples may include student performers but not the choreography of your students. Follow all other work sample requirements for videotape submission listed below.

Work Sample Guidelines

Visual Arts, Crafts, Design Arts, Folk Arts, Photography: Slides/CDs/DVDs

Submit a maximum of (16) 35 mm color slides representing no more than 6 works. Please label slides including: numbers (1-6), dimensions in inches (height x width x depth), date of the work, title of the work, materials used in the work, your name, and an arrow indicating the top of the slide. If a slide illustrates a detail of a previously listed work it should be indicated. If you are submitting digital photographs, please include the same information on the CD/DVD.

Theater, Dance, Music, Media Arts: DVDs/ Videotapes

Please label DVD/Videotape including: your name, title of work(s), cue marks (indicated in minutes and seconds), duration, date of completion of work, where the work was performed, number of performers, and production credits (including your role). DVDs are preferred; however, for videotapes, ½" VHS only. Include 2 works not longer than 5 minutes per piece.

Theater, Dance, Media Arts, Music: Audio cassettes and CDs

Please label audio cassettes and CDs including: your name, title of the work, composer's and librettist's names (if music recording), cue marks (indicated in minutes and seconds or track numbers), duration, date of completion of work, where the work was published, read, performed, taped or produced, number of performers, and production credits (including your role). Audio cassettes should be high bias with Dolby B noise reduction. Include 3 works on cassette or CD not longer than 5 minutes per piece.

**Poetry, Playwriting, Screenwriting, Fiction, or Non-fiction Writing:
Manuscripts or Writing Samples**

Please label your work including: your name, title of work, date completed, where and when published, read, performed, taped or produced, locations and dates of any public readings. The order listed should correspond with the order of your submission.

Poetry Submissions: Include a maximum of 10 pages.

Playwriting, Fiction, and Non-fiction Submissions: Include a double-spaced manuscript, maximum of 15 pages.

Work Sample List

Include a composite list of your work sample submissions.

Please note: Applicants who would like their work samples returned to them must enclose a self-addressed envelope stamped with the appropriate amount of postage.

Questions/Assistance?

This process requires many steps, attention to detail, and thoroughness. We realize you may have questions along the way. Please feel free to call with any questions or concerns or for clarification.

Teaching Artist Certificate Program

CONTINUING EDUCATION

Terra Hall
211 S. Broad Street
(Corner of Broad & Walnut Streets)
9th Floor, Room 901

(215) 717-6095
(215) 717-6538 fax
ce@uarts.edu

MAILING ADDRESS: USPS

Continuing Education
The University of the Arts
320 S. Broad Street
Philadelphia, PA 19102

MAILING ADDRESS: FEDEX AND UPS

Continuing Education
The University of the Arts
1228 Spruce Street (rear of building)
Philadelphia, PA 19107

APPLICATION

Last Name		First Name		Middle Initial	
Street Address		Apartment		City	State Zip Code
Social Security Number			Work Email		Personal Email
Day Phone			Evening Phone		Cell Phone
Profession			Employer		Birth Date

Checklist

Use the following checklist to make sure you have submitted everything that is required. All applicants MUST provide the following materials in this order:

- Application 2 copies
- Artist Narrative 2 copies
- Professional Resume 2 copies
- Letters of Recommendation 2 letters, 2 copies each
- Work Samples and SASE 1 copy each
- Work Sample List 2 copies
- \$25 Application Fee

Check the one (1) discipline that BEST describes your work:

- Crafts: Ceramics, fibers, metals, wood
- Dance
- Design Arts: Graphic design, industrial design
- Folk Arts
- Media Arts: Animation, digital video, film, photography
- Multimedia
- Music
- Theater Arts: Acting, musical theater
- Visual Arts: Book arts, drawing, illustration, painting, printmaking, sculpture
- Writing: Poetry, playwriting, screenwriting, fiction, non-fiction

ARTIST NARRATIVE

Please answer the following 3 questions using no more than 4 sheets of 8 1/2 x 11 paper, single sided, 12 pt font. Your responses to these questions should be reflective of your work as an artist. Please retype the question (preceded by its number), then your response.

1. Artistic statement: Who are you as an artist? Please touch on your aesthetic principles, artistic goals, future plans, and projects.
2. What do you do to stay current in your art discipline?
3. Why are you interested in the Teaching Artist Certificate Program?

RESUME

Please submit a professional resume.



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The University of the Arts