



# PHILADELPHIA ARTS IN EDUCATION PARTNERSHIP



## Artist Residency Program Information Sheet 2015-2016

- The Philadelphia Arts in Education Partnership is the Pennsylvania Council on the Arts regional partner for Arts in Education. As the regional partner for southeastern Pennsylvania, PAEP facilitates the process of selecting artists for inclusion in the *Directory of Pennsylvania Artists in Education*, sponsors artist residencies in school and community sites, and delivers professional development for teaching artists.
- The mission of the Artist Residency Program is to develop and support quality arts education programs in schools and community settings in southeastern Pennsylvania, including Bucks, Chester (SE), Delaware, Montgomery, and Philadelphia counties.
- Artist residencies are designed as collaborative ventures between teachers and artists placing trained, knowledgeable, practicing artists into schools and community settings. In these residencies, artists work intensely with up to three core groups of students acting as mentors, facilitators, and technical advisors to the students as they undertake experiential arts projects. In school settings it is anticipated that these arts projects will be literacy based, embedded in the curriculum, and meet state standards.
- School and community sites interested in applying for artist residency funds must select an artist for this work from the PA Council on the Arts approved *Directory of Pennsylvania Artists in Education*.
- School and community “host sites” may include public, private, parochial, and charter schools serving elementary, middle and high school students; childcare centers; senior centers; and units of government.
- PAEP has directory artists and ensembles representing many art forms across our region available to deliver quality residency work including actors, dancers, folk artists, musicians, visual artists, and writers. Each fall PAEP recruits, selects, recommends, and trains new artists to the PA Council on the Arts for inclusion in the program.
- Artist Residencies are funded jointly by the host site and the PA Council on the Arts. Matching funds of up to 50% are provided by the PA Council on the Arts. The PCA does not guarantee that all requests will be fulfilled. The amount of the match is determined by a number of variables including but not limited to the quality of the proposed project and total amount of funds available. The PA Council on the Arts is interested in helping to support residencies that are longer than 10 sessions. Consequently the PA Council on the Arts has instituted the following funding guidelines:

There is a twenty day minimum for a 1:1 PCA match for individual artists, per artist, location, and core group. Examples of the PCA match ratios are as follows based on a \$200 a day residency fee:

Length of Residency	PCA AIR Subsidy	Host %	PCA Support Maximum	Host Support (plus 10% admin. fee)	Total Cost for Residency
10 day residency	Up to 30%	70%	\$600	\$1,600	\$2,200
15 day residency	Up to 40%	60%	\$1,200	\$2,100	\$3,300
20 day residency	Up to 50%	50%	\$2,000	\$2,400	\$4,400

- A residency artist in the program must receive a daily rate of no less than \$200 a day. Artists are free to negotiate a higher rate; however, PAEP will provide matches as established by the length of the residency as listed above. Group or ensemble rates vary; however, PAEP will only provide a match according to the established criteria and will not exceed a maximum contribution of \$150 per day for a 20 session or more residency. Daily rates for an ensemble exceeding \$300 must be absorbed by the school or community site. The school and residency artist/ensemble negotiate this fee.
- The PA Council on the Arts and the Philadelphia Arts in Education Partnership highly recommend residencies of 20 sessions or more to fully realize the impact these residencies can have on student learning.
- The Philadelphia Arts in Education Partnership is currently entertaining proposals from schools and community sites for single residencies to be held between October 2015 and August 2016.

## Philadelphia Arts in Education Partnership Artist Residency Program

### How to Initiate and Request an Artist Residency at Your Site

- Select an artist or ensemble from the *Directory of Pennsylvania Artists in Education* with whom your school or community site wishes to work. PAEP staff is available to assist you in the artist selection process. The *Directory* provides descriptions of the art form, style, and philosophy for each artist or ensemble approved by the Pennsylvania Council on the Arts. You can browse the artist profiles for southeastern Pennsylvania on the PAEP's Website: <http://www.paep.net>.
- An Artist Residency Application can be found at the back of this directory and on PAEP's Website: <http://www.paep.net>.
- Contact the artist(s) directly to discuss a potential residency, or contact PAEP for suggestions about the artist(s) who might work well at your site.
- Once the artist(s) has been contacted, plan a meeting to discuss the shape and scope of the potential residency project, which will include information such as: age of core groups (up to 3), learning goals and curricular and literacy connections, school/site setting, project collaborators/team, artist fees, materials, and other residency needs.
- Develop the residency plan collaboratively with the artist(s). PAEP is always available to help you plan your residency as well.
- Submit an Intent to Apply by June 15, 2015. You are not required to submit an Intent form to apply for a residency, but it is helpful for PAEP to gauge the demand for residency funds.
- Submit an Artist Residency Request Form and narrative description of the residency to the Philadelphia Arts in Education Partnership for Artist Residencies scheduled for October 2015 through August 2016.
- PAEP maintains a rolling deadline on a first come first served basis. Your proposal will be reviewed for consideration by PAEP. Funding depends upon the quality of the project and the amount of available funds.
- No residencies will begin prior to October 2015 without PAEP clearance.

# Artist Residency Request

## Checklist

Use the following checklist to make sure you have submitted everything that is required. All applicants **MUST** provide the following materials:

- Narrative Description of Project\*\*

\*\*This description should address each of the points listed in the residency planning section below and must be answered on no more than three (3) 8 1/2 x 11 pages in total, single sided, using 12 point font. Responses must be typed or computer printed.

## Residency Project Planning

Residency projects should be developed collaboratively with the artist(s) and host site, in consultation with the Philadelphia Arts in Education Partnership. The application must be signed by both the host organization and the artist(s). While project plans must be developed prior to application submission, it is understood that some “fine tuning” of the plans will occur between submission and the actual residency. This information will be used by the Philadelphia Arts in Education Partnership to determine award amounts in the event funding is not sufficient to match the host site’s request.

**Goals and Objectives:**

- A. What purpose does this project serve? What are the goals of the project?
- B. What is the theme, topic, or essential question of your project?
- C. What experiential activities and events will occur?
- D. What connections to literacy will be made?
- E. How will other curricular connections be integrated into the project?
- F. What local, state, and/or national standards will the project address?
- G. What specific learning objectives do you expect students to achieve? List these objectives for each area of integration as well as arts skills development and affective skills development.
- H. What student work, such as performances, exhibits, products, writings, will be created?

- Core Groups:** *Identify the number, ages and types of students who will be the primary beneficiaries of the artist residency activity and how the students are selected. These students will comprise the core groups. The core groups can include various grade levels but may not exceed three (3) groups of approximately 30 students per group. The artist should meet with **each Core Group each day** of the residency.*

- Schedule of Events:** *Please include a sequence of events and/or activities that will occur during the residency. You may list a day-by-day schedule or a more general outline of the residency.*

- Evidence of Student Involvement in the Artistic Process:** *Define and describe clearly the experiential nature of the residency.*

- Teacher/Staff Involvement:** *Define activities to bring the artist(s) and teacher(s)/staff together such as artist-led in service professional development and on-going planning meetings. Include a projected timeline of these activities.*

- Other Student Groups:** *Describe any activities planned that will affect the broader school community. Please list any other activities the artist(s) will provide for students other than the core groups such as workshops or introductory Assembly/Presentations.*

- Community Outreach/Parental Involvement:** *Describe activities that will reach parents and the surrounding community such as a “Meet the Artist” event, exhibit, or performance to which parents and community will be invited.*

- Facilities/Supplies:** *What facilities, materials, supplies, space, etc., will be made available for the residency? Include studio time and space for artist.*

**Additional Arts Resources:** *Describe any additional resources that the host site will provide to enhance the residency.*

**Assessment and Evaluation:** *Devise an assessment and evaluation plan that:*

- A. Identifies critical skills and learning objectives in each discipline including literacy skill development listed in the project description; and
- B. Identifies social and affective skill objectives targeted in the project description; and
- C. Describes what kind of change in each of these skill areas you anticipate; and
- D. Describes where students should be at the end of the project, who will be responsible for tracking and reporting that change, and how you will track and report that change.





# PCA Artist Residency Contact Information

Please email the following information to [jrichards@uarts.edu](mailto:jrichards@uarts.edu). End of residency surveys are completed online; therefore, PAEP must have the email addresses for all participating teachers, site coordinator, teaching artists, and principal or site administrator.

School/site \_\_\_\_\_ District: \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Site coordinator \_\_\_\_\_ Email \_\_\_\_\_

Principal/Administrator \_\_\_\_\_ Email \_\_\_\_\_

Participating Teachers:

\_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Teaching Artist \_\_\_\_\_ Email \_\_\_\_\_

Teaching Artist \_\_\_\_\_ Email \_\_\_\_\_

PAEP  
The University of the Arts  
320 S. Broad Street  
Philadelphia, PA 19102



# Intent to Apply Form Artist Residency 2015-2016

Please email the following information to [rcohen@uarts.edu](mailto:rcohen@uarts.edu) by June 15, 2015.  
We do understand that this is subject to change as you complete the full application and is not required to submit an application. However, completing this form does allow us to reserve funds for your project.

School/site \_\_\_\_\_ District: \_\_\_\_\_

Address \_\_\_\_\_ County: \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Site coordinator \_\_\_\_\_ Email \_\_\_\_\_

Principal/Administrator \_\_\_\_\_ Email \_\_\_\_\_

Prospective Artist \_\_\_\_\_ Email \_\_\_\_\_

Number of Residency days \_\_\_\_\_ Number of Students \_\_\_\_\_ Grade level(s) \_\_\_\_\_

Proposed residency total budget \_\_\_\_\_ PCA request \_\_\_\_\_ School match \_\_\_\_\_

One to two sentence description of proposed project:

Email [rcohen@uarts.edu](mailto:rcohen@uarts.edu) or fax to 215-717-6061

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The University of the Arts  
320 S. Broad Street  
Philadelphia, PA 19102